

HEATH & HOLMEWOOD PARISH COUNCIL

Minutes of the Parish Council Meeting held at The Pavilion, Heath Road, Holmewood, Chesterfield, on Wednesday, 12th June 2019 at 7.00pm

In attendance

Cllrs, Stone (Chair), Wallage, Maris, J VonGyer, M VonGyer, Smalley and Parry
Karen Howe – Clerk
Joanne Taylor – Responsible Finance Officer
County Councillor – N Baker – left at 7.20pm

01/12/06/2019 Apologies for absence

Cllr S Cornwell - holiday

02/12/06/2019 Variation of order of Business

Resolved to move agenda item 7 – Staffing Issues to confidential matters

Resolved to move agenda item 10.3 – To endorse the Co-option meeting as 18th June to confidential matters

03/12/06/2019 Declaration of interest

Cllr Stone declared an interest in matters relating to NEDDC

04/12/06/2019 Public speaking

In the absence of Cllr Cornwell, Cllr L Stone, updated members on the following, work that is taking place with various agencies (including Rykneld) to help combat anti-social behaviour and crime. Following a meeting with the police things are slowly starting to move forward.

Cllr A Parry advised members that a child had purchased a flick knife from a local shop. Cllr Parry visited the premises and asked them to remove the knives from sale to under 18's. The shop had agreed not to re-stock the item. Cllr Maris agreed to write a letter to all shops on behalf of the action group requesting that they remove the knives from sale.

(a)

Paul Williamson (Parish Councillor for North Wingfield) attended the meeting. Very interested in working with the Parish Council and various action groups. Happy to help with leaflet drops and campaigns.

1. Cllr V Maris – Heath Estate Neighbourhood Watch

Now running under the Heath Safer Communities Action Group umbrella.

Off to a good start, lots of things in the pipeline, grant applications and producing a newsletter, the Parish Council will be given the opportunity to produce an article for inclusion.

2. Paul Oxborough – Community Clean-up project

New project whereby residents are encouraged to adopt a route to help keep the area tidy, with 10 routes already adopted, hopefully this will continue to expand.

The scheme is doing well, working alongside the DCC rangers and will hopefully identify next years Community Hero.

Thanks, were given to the Clerk for the donated items and Cllr Parry and Maris for assistance.

3. David Broomhead – Heath Village Community Association

A short update was presented to members, including, weed and moss clearance, speed watch training, applying for a DCC cultivation licence, linking to websites (parish and heath village hall) and liaison with the Clerk for the village hanging baskets locations. Thanks, were given to the Clerk for all the help and assistance.

(b)

County Councillor Nigel Barker

An update was given on the proposed traffic lights for the A6175/M1 junction 29 roundabout, appointment of a consultant to identify whether it is affordable or not.

Grants are still available, encouraged to apply.

District Councillor Lee Stone

Apologies received from Cllr Cornwell; therefore, Cllr Stone presented the report.

Following the elections, the first District meeting had taken place which included, the civic event, presenting the 4-year plan, pausing the local plan, review of parking, transparency review and climate issues.

A planning meeting had taken place at the McIntyre Centre to support residents on Tibshelf Road how had concerns regarding the proposed development on the nursery site. Approximately 60 residents attended, with a number offering to speak at the planning board meeting. It was noted that North Wingfield had agreed to fund a planning expert to assist residents.

(c) Already declared, no further declarations

Chairman's signature

Date

05/12/06/2019 – Parish minutes

To confirm the minutes of the Annual Parish meeting held on the Wednesday, 15th May 2019.

To confirm the minutes of the Annual Meeting of Heath & Holmewood Parish Council held on the 15th May 2019.

Resolved to confirm the minutes.

06/12/06/2019 Chairman's Announcements

Cllr Cornwell had attended a meeting with Masefield Parks neighbourhood group to try and encourage them to link up with the Heath group.

Big congratulations to Cllr V Maris and her team on the Heath Safer Communities Action Group and Paul Oxborough on the Community clean-up project.

Members were made aware that an agenda item had been requested to produce a parish 5-year plan – Cllr S Cornwell.

07/12/06/2019 Staffing Issues

Resolved to move to confidential matters.

08/12/06/2019 Accounts – Report from RFO:

1. Payments and bank reconciliation – the documents were read out for approval – **Resolved** to approve the payments and bank reconciliation, Cllr L Stone signed the paperwork.
2. The responsible finance officer read out the budget monitoring report and the balance at the bank figure £134,683.72 – **Resolved** to note.
3. It was noted that the Annual Governance Accountability Return will be advertised on the Parish website, 14th June 19.
4. Responsible Finance Officer highlighted S137 payments for the previous year.
5. Cllr M VonGyer asked what the Community Hero's leaflets were, the Clerk explained that it was the Parish Councils initiative designed to recognise and reward outstanding work and extraordinary achievements by individuals and groups in the community. To ensure cost effectiveness, no dates had been stated on the leaflets so that they could be utilised on an annual basis.

09/12/06/2019 Report of the Clerk – Resolved to note

Administration

All website, postal and email correspondence has been dealt with.

All financial matters are up to date.

Notification has been received that the Annual Governance and Accountability Return (AGAR) Part 3 is in the queue for processing.

Please note: The Responsible finance officer will be available answer any questions members may have.

Mornington Road Allotments

I can confirm that an email was sent to the relevant officer, advising that members had raised the following questions:

- Would the allotment be offered on a peppercorn lease, possibly 25 years?
- Have boundary residents been contacted to be given the opportunity to purchase any additional land? (New Parish Councillor Mark Vongyer raised this question)
- Are you aware of any resident consultation? Members are keen to know if there is a need for allotments in the area.
- A suggested purpose would be to create a community open space, possibly a diverse forest garden and educational resource for the Parish.
- Prior to any agreed transfer, members would expect the land to be cleared

To highlight the poor state of the area, I attached several recent photographs and kindly asked for any feedback/response prior to the June 12th Parish meeting.

Fly tipping/Litter update

Several litter bins have finally been replaced and a much-needed new bin has been sited near the bus shelter opposite Heather Avenue.

During the 1st week of June, the Parish warden aided the community clean-up project to clear a considerable amount of fly tipping on the 5-pits trail. This continues to be an on-going problem that many agencies are trying to tackle.

HS2 update

The Government has announced the launch of a consultation on 11 proposed changes to the design of Phase 2b, the section of the HS2 route from Crewe to Manchester and West Midlands to Leeds.

These changes are being proposed following design development, environmental assessment, feedback to consultations and ongoing engagement and are a mixture of relocations and realignments, new infrastructure and the introduction of new scope to the HS2 design.

Chairman's signature

Date

The changes only affect certain sections of the Phase 2b route.

The Secretary of State will decide whether to include the proposed changes in the Phase 2b design following consideration of the feedback to this consultation.

This consultation will close at 23:45 on **6 September 2019**. We invite you to take part.

To access the consultation documents and for details on how to respond, please visit: www.gov.uk/government/hs2-phase2b-design-refinement-consultation

A series of public information events will be held near each of the proposed changes, where members of the project team will be available to help answer questions. For details of the events, please visit www.hs2.org.uk/events.

Copies of the consultation documents are also being made available at a number of public venues in the vicinity of each proposed change. Details of these venues can also be found at www.hs2.org.uk/information-points

For clarification there are no events in our area this time around (although you are of course welcome to attend any that are advertised).

This report is really to keep you informed of updates on the scheme in general, but also to let you know Ipsos MORI have published the report on the WDES consultation held late last year. Here is the link again. www.gov.uk/government/consultation-summary-report

There is a section for LA10.

Seasonal planting

The appointed contractor removed the highway planters for re-stocking and should be back looking beautiful within the next few weeks. The majority of hanging baskets are now in situ (a few need replacement brackets) hopefully these will be sorted before too long. The memorial gardens and Miners Wheel will be planted up w/c 24th June.

Defibrillator update

Blakemore retail (Holmewood) have sent sincere apologies for not responding sooner to the Parish Councils request to site a defibrillator at the store (garage on Chesterfield Road). They have now advised that they would be happy to site this at their store. I have recommended that the parish council have a memorandum of understanding in respect of the deployment of an Automated External Defibrillator. I am currently waiting for the official document to be produced by the company.

Community payback placement update

The necessary paperwork has been completed to enable the probation service to select a suitable placement. An informal interview will then take place to ensure both parties are happy to proceed.

The placement will be given an induction and work alongside the Parish Warden.

Options available – hours and days will be to suit the parish.

Co-option update

Unfortunately, due to the legal timeframe the co-option process was not able to take place at the 12th June parish meeting.

It is imperative that the co-option places are filled without delay, hence, an extra-ordinary meeting will now be called on Tuesday, 18th to co-opt the 3 remaining councillors.

Currently, 7 residents have made preliminary enquiries, with 5 formally submitting an expression of interest.

10/12/06/2019 Items for determination

1. Endorsement of the proposed Co-option policy – Cllr M VonGyer requested that point ii. Which village of the Parish would you consider your representation stands for? is deleted – **Resolved** to approve the deletion and adopt the amended policy.
2. Endorsement of the proposed policy for dealing with habitual and/or vexatious complaints – the clerk advised that this is a standard policy adopted by many Parish Councils. Cllr M VonGyer requested under 4.7 to add – notification to all councillors about the decision – **Resolved** to approve the addition and adopt amended policy.
3. To endorse the Co-option meeting as 18th June, commencing at 6.30pm and to agree an order for candidates presentations – **Resolved** to move to confidential matters
4. Website Support Proposal - Oxo media – the Clerk explained that the assistant used to keep the website up to date and compliant. This is a short-term proposal for it to be outsourced on a 'pay as you so service' for as long as necessary. The flat hourly rate will be £26.00 per hour, tasks to include uploading documents, finance, events and links. The clerk advised that a £500 grant application was to be submitted to support website promotion. Cllr M VonGyer asked how many hits the website was getting. The clerk agreed to find out and report back to members. The clerk advised that it was extremely important to keep the website up to date and compliant. Cllr M VonGyer asked how many hours is usually spent on the website? Immediate needs, possibly a few hours per week. Cllr L Stone wants to ensure that the parish council promote all local active groups. Cllr V Maris requested the possibly of the Parish having a Facebook account., better than using a webpage. The clerk advised that this is something that the Parish has previously discussed, however felt it would be workable. **Resolved** to approve a trial period until January 2020, at a maximum of 3 hours per week.
5. Request to allow Heath/Holmewood Neighbourhood Watch to utilise the Parish letterbox for a 'return your neighbourhood Watch forms to'. This would provide a central point for people to return the forms to and for the

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co-ordinator to collect – **Resolved** to approve.

6. Residents request for the Parish Council to act in relation to the years of parking outside Timberland on Mansfield Road. A short discussion took place, Cllr A Parry and Maris asked if a letter could be sent to Timberland or write a letter to DCC’s highways asking for assistance/ideas. Cllr L Stone advised that this is an historical issue and gave members some background information. **Resolved** to write to Timberland, with a copy sent to DCC’s highways department.
7. S137 request – Holmewood Cricket Club – support for the junior group. Cllr A Parry declared an interest in this agenda item. Following a short discussion, the parish members **Resolved** to reject the request. Cllr M VonGyer voted against the application on the background information provided by the Chair.
8. Request from the Heath Village Community Association for the Parish Council to install a bench within the brick bus shelter on Mansfield Road, Heath and for a repair to the front fascia – various options for consideration/endorsement. The clerk presented various options for the bench, it was **Resolved** to approve the bench, the works will be carried out by the Parish warden, with an approximate cost between £120 - £140.00
9. A request to consider re-locating the Parish noticeboard from its current location at the bottom bus stop on Slack Lane (across from the entrance to Moorland Drive). Please note, where it is currently situated there is no footpath that crosses it and the bus stop is very rarely used. There is so much information that could be noticed/seen if it was in a better location. Suggestion for relocation is to the bus stop on Heath road, opposite the Heather Avenue junction. The shelter there is the main bus route into Chesterfield and is heavily used and is passed by many people on their way to school (a little hub of the village). **Resolved** to approve the removal/relocation of the noticeboard. If possible, recycle, if beyond repair then replace with a new one on the bus shelter. The old noticeboard to be used for spares.
10. Royal British Legion – 2019 Derbyshire lamp post Poppy campaign – Parish requirements for additional lamp post poppies and windmills. **Resolved** to approve the purchase of a further 30 poppies and ensure the approved flagpole is installed as soon as practicable.

11/12/06/2019 Items for Information Resolved to note

1. Derbyshire County Councils ‘Shared Lives’ campaign to recruit Shared lives carers.
2. Derbyshire County Councils ‘Stub out and Save’ campaign encouraging people to Stub Out and Save by quitting smoking with its free Live Life Better Derbyshire service.

12/12/06/2019 Planning Matters

Schedule of Planning Applications				
Application Number	Location	Proposal	Applicant	Notes/Resolution
Applications				
19/00512/DISCON	Xtratherm Park Road Holmewood	Application to discharge condition 4 (Site storage and accommodation) and 7 (Surface water drainage works)	Xtratherm UK Limited	Pursuant of 18/01246/FL – No comments
19/00454/FLH	5 Barnfield Close, Holmewood	Construction of 1 bed single storey detached granny annexe	Mrs Pauline Simpson	No comments
Decisions				
19/00374/CUPDSD	4 Hunloke Road, Holmewood	To change hairdressing salon with flat above to C3 residential dwelling	Mrs Susan Johnson and Mrs Joanne Donson	Prior Approval not required – 17 th May 2019 – Noted

Noted, date of the next meeting – Wednesday, 10th July, 7pm – at The Pavilion, Heath Road, Holmewood, S42 5RB

Apologies to be received by the Clerk as soon as practicable.

Chairman’s signature

Date