

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councilors

You are respectfully summoned to attend the annual meeting of Heath & Holmewood Parish Council to be held at **7pm, Wednesday 11<sup>th</sup> April 2018, at 7.30pm, Heath Village Hall, Main Street, Heath, S44 5RX** (Any apologies please telephone on 01246 857261 or 01773 860505)

Yours sincerely,

Karen Howe  
Clerk to the Council

## **Agenda**

- 1. Appointment of Chairman and signing of the Declaration of Acceptance**
- 2. Appointment of Vice Chairman and signing of the Declaration of Acceptance**
- 3. To receive apologies for absence**
- 4. Variation of Order of Business**
- 5. Declarations of Members Interest**  
**Please note: -**
  - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken
  - b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item
  - c) of Public Speaking.The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.
- 6. Public Speaking (10 Minutes)**  
**Please note:-**
  - (a) A period of note more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If a County councilor, District Council Member or police officer is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.
- 7. To confirm the parish minutes of the meeting held on the 11<sup>th</sup> April 2018**
- 8. Chairman's Announcements**
- 9. Staffing Issues**  
J Neill – Assistant Parish Clerk review of contract
- 10. Accounts**
  1. Payment schedule, bank reconciliation and budget monitoring report.
  2. Internal audit - Section 2 – Accounting Statements 217-18
  3. Parish Council Insurance renewal – Zurich Town and Parish Insurance
- 11. Report of the Clerk**  
**Update**
  1. All website, postal and email correspondence dealt with.
  2. The pavilion CCTV is now complete and fully operational. An order for new advisory signage has been placed, the website has been updated and the police are aware.
  3. The new muga lighting works are completed, with the commissioning/final testing taking place w/c 7<sup>th</sup> May 2018.
  4. Holmewood Cricket Club have advised the parish council that they have disbanded the Sunday league team and therefore no wickets will be needed. This will have a financial impact on the grounds maintenance contribution to the parish council.
  5. The annual lamp post testing contract has been completed, with the seasonal hanging baskets to be erected w/c 14<sup>th</sup> May 2018.
  6. The new fire exit door has been erected to the rear of the pavilion. The locks are Ultion and are covered by a £1,000 security guarantee.

**Report of various working parties**

1. Parish Summer Event – J Neill, P Oxborough
2. Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018 – J Neill, P Oxborough
3. Heath & Holmewood Parish Council – Community Garden – J Neill

**Consultations**

1. Bolsover's District Council Local Plan – publication – statement of representation procedure and availability of documents.

**Items for determination**

1. Libraries for Derbyshire – proposed strategy for the Public Library Service in Derbyshire – consultation process.
2. Derbyshire Lamp Post Poppy Campaign 2018 – increased locations

**12. Derbyshire Association of Local Councils** (already circulated to members)

Circular 06-2018 – including, External Audit News, Section 137 Allowance for 2018-19, GDPR update and training events.

**13. Planning Matters****Applications**

**18/00408/FL** – The installation of 2 no additional exhaust air louvres required to allow warm air to escape the building – British Telecom, Tibshelf Road – Weatherite Air Conditioning.

**Appeal Decision/Cost Decision**

Appeal ref :App/R1038/W/17/3184601 – Land off Mansfield Avenue, Holmewood, Chesterfield, S42 5TL

**Date of next meeting – Wednesday 9<sup>th</sup> May 2018, 7pm – The Pavilion, Heath Road, Holmewood, S42 5RB.**

**Apologies to be received by the Clerk as soon as practicable.**