

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councilors

You are respectfully summoned to attend the meeting of Heath & Holmewood Parish Council to be held at **7pm, Wednesday 13th June 2018, at The Pavilion, Heath Road, Holmewood, Chesterfield, S42 5RB** (Any apologies please telephone on 01246 857261 or 01773 860505)

Yours sincerely,

Karen Howe
Clerk to the Council

Agenda

1. To receive apologies for absence

2. Variation of Order of Business

3. Declarations of Members Interest

Please note: -

- a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken
- b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c) of Public Speaking.
The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.

4. Public Speaking (10 Minutes)

Please note:-

- (a) A period of note more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - I. Vickie Maris – request to fill a vacant parish seat – presentation – Question/Answers
 - II. Gleeson homes decision to close the footpath – Hunloke Road – public concerns/upset
- (b) If a County councillor, District Council Member or police officer is in attendance they will be given the opportunity to raise any relevant matter.
 - I. County Councillor – request from the parish council for assistance in restricting vehicular access Old Heath Road, Heath Village
- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.

5. To confirm the annual meeting of the parish minutes, 9th May 2018

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6. Chairman's Announcements

7. Staffing Issues

- I. Parish/Community Administrator – contract of employment

8. Accounts

1. Payment schedule and bank reconciliation
2. Payroll update (incremental increases/national salary award/backpay)
3. Budget allocation/management – Community Garden

9. Report of the Clerk

Update

1. All website, postal and email correspondence dealt with.
2. The parish councils seasonal hanging baskets are in now situ and the memorial garden and highway planting is due to take place w/c 11th June 2018.
3. The necessary tree works around the car park are to be undertaken by Derbyshire County Councils countryside services. This will improve the CCTV coverage to the Multi User Area.
4. Letters have been sent to various retail outlets to request that they are mindful of the litter their business produce and request that they litter pick within a small radius of their outlet and encourage customers to dispose of their litter correctly.
5. The memorandum of understanding for installing the defibrillator at St Albans has been forwarded to the PCC for approval. Ideally this document should be approval by all parties prior to the installation works.

Report of various working parties.

1. Parish Summer Event – J Neill, P Oxborough
2. Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018 – J Neill, P Oxborough
3. Heath & Holmewood Community Garden – K Howe, J Neill

Correspondence

1. Derbyshire Building Control Partnership – street naming and numbering – change of address for an existing property – Current address – Corner Cottage, Main Street, Heath – new address Corner Farm Cottage.
2. North East Derbyshire District Council – consultation on their proposed new policies for taxi licensing – comments by Friday, 6th July 2018.
3. HS2 public information events – update – the new maps and information is now available on the HS2 website – the website is www.hs2.org.uk.
4. North East Derbyshire District Council Local Plan – Notice of submission
5. Holmewood Library Focus Group – Tuesday, 10th July 6pm – 8pm, Holmewood Community Centre

Items for determination

1. S137 grant request – Holmewood Cricket Club – junior cricket – under 10's team
2. Parish Councillor vacancies
3. Heath Church – grounds maintenance – the church yard is in an untidy and overgrown state. Request for the Parish Council to intervene.
4. Parish Councils Privacy Notice – request to adopt the new policy (already circulated to members)
5. Dalc subscription – 2018-19 – Group 1 £641.13 – Group 2 - £821.13
6. Heath & Holmewood Community Garden Management Plan – request for adoption
7. Old parish council owned CCTV Dvr – request to move to an alternative location/premise

10. Derbyshire Association of Local Councils

Circular 07-2018 – including, GDPR, Data protection fees, National Grid Gas, Planning and Building Control Survey.
Training events, 21st June 6pm – 8pm – Councillor Essentials – Dalc Offices, Cromford.

11. Planning Matters

Applications

NED/18/00367/CATPO – Notification of intention to fell 1 tree and prune 1 tree with Heath Village, 5 Vicarage Close, Heath

Date of next meeting – Wednesday, 11th July 2018, 7pm – The Pavilion, Heath Road, Holmewood, S42 5RB

Apologies to be received by the Clerk as soon as practicable.