

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councilors

You are respectfully summoned to attend the meeting of Heath & Holmewood Parish Council to be held at **7pm, Wednesday 12th September 2018, at The Pavilion, Heath Road, Holmewood, Chesterfield, S42 5RB** (Any apologies please telephone on 01246 857261 or 01773 860505)

Yours sincerely,

Karen Howe
Clerk to the Council

Agenda

1. To receive apologies for absence

2. Variation of Order of Business

3. Declarations of Members Interest

Please note: -

- a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken
- b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c) of Public Speaking.
- The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.

4. Public Speaking (10 Minutes)

Please note:-

- (a) A period of note more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - I. Joseph Ashmore expression of interest – request to fill a vacant parish seat – presentation – Question/Answers
- (b) If a County councilor, District Council Member or police officer is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.

5. To confirm the Parish Council minutes of the meeting held on 18th July 2018

6. Chairman's Announcements

7. Staffing Issues

8. Accounts

1. Payment schedule and bank reconciliation
2. Budget allocation – Parish Event – Afternoon Tea at Heath Village Hall
3. Completion of the limited assurance review for the year ended 31 March 2018
4. Community Leadership Scheme - £300.00 payment received from Derbyshire County Councilor – Nigel Barker – this payment is allocated to the Communal Garden Scheme to create a low-income area to help groups grow their own fresh produce, helping to promote healthy living and to educate youngsters about nutrition, health and cooking.
5. Revised Financial Regulations – circulated for consideration/approval

9. Report of the Clerk

Update

1. All website, postal and email correspondence dealt with.
2. Severn Trent have confirmed that the reports received in relation to stand pipe misuse are illegal and therefore Severn Trent will be taking the appropriate action against the company.
3. Derbyshire County Council Library Consultation – Parish Council representation – the representation was submitted to Derbyshire County Council, Nigel Baker – County Councilor and posted on the parish council website.
4. Derbyshire County Council – Community Involvement Scheme – confirmation that a focus group meeting will take place on Monday, 17th September 2018, 2pm – 4pm, at County Hall. 3 places have been secured.
5. Searston Avenue play area maintenance/repairs – an order has been placed with Proludic to replace a number of damaged play equipment items, estimated cost, £589.63 + vat. The order is due by 14th September, the parish warden will endeavor to undertake the repairs as soon as practicable.
6. Loan of Christmas lights – the agreement with Matlock Town Council has now expired. Members will be discussing the possibility of extending the agreement at the September Corporate meeting. I have advised that the contract states that 4 months' notice would be required to terminate the agreement, it is therefore likely that the parish will be able to utilise the

lights for Christmas 2018. However, members will need to discuss the feasibility of purchase some new additional festive lighting. This is will placed on the October agenda for discussion/determination.

7. St Johns Ambulance First Aid training – to ensure that the Parish Council events have adequate first aid provision, Cllr P Oxborough and J Neill have attended a 1-day course.
8. As per the July agenda – item number 9 items for determination 1 – parish defibrillator – initial contact has been made with the garage on Chesterfield Road to house the defibrillator.

Report of various working parties

1. Parish Summer Event Evaluation Report – Teddy Bears Picnic – Saturday, 4th August 2018 – J Neill, P Oxborough
2. Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018 – J Neill, P Oxborough
3. Parish Event – Afternoon Tea at Heath Village Hall – Saturday, 22nd September 2018 – J Neill
4. HS2 Engagement – Parish Council representation – K Howe

Items for determination

1. Review of the Parish Councils Fees & Charges for 2018-2019 – proposal for consideration, including
2. Parish Councillor vacancies for co-option – J Ashmore
3. 2 Commune – annual website licence, hosting and support to 15th October 2019 - £700 + vat
4. Derbyshire County Council have now set up the parish councils on-line DBS service – dates to be agreed with members to meet with the clerk and process applications.
5. J Taylor – Finance Officer – payment of additional hours – 2017-2018.
6. Battle's Over – A Nation's Tribute event – purchase of Silhouette's.
7. Request for the Searston Avenue full size pitch to be utilised for Rugby fixtures during 2018-19.

Correspondence dealt with

1. DBCP – Street naming at land adjacent to Masefield Avenue, Holmewood – suggested – Masefield Way – Masefield Place – circulated to members for comment - no objections.

Items for information

1. North East Derbyshire District, Town & Parish Council Conference – Friday, 19th October – District Council Offices.

10. Derbyshire Association of Local Councils

(already circulated to members)

Circular No. 11/2018

Training events calendar

25th September 2018- Finance & Budgeting for Councillors (Cllr Maris already attending)

23rd October 2018 – Councillor Essentials

11. Planning Matters

Applications

NED 18/00704/FL – Fujichem Sonneborn Ltd – construction of extension dispatch yard and additional site access

NED 18/00587/FLH – 31 Slack Lane, Heath – two storey side extension and replacement front porch (revised scheme 17/01076/FLH)

Decisions

NED 17/01167RM – Land north of 1 and 2 Shire Lane, Heath – application for reserved matters for the construction of 1 no dwelling – conditionally approved 3rd August 2018.

Date of next meeting – Wednesday, 10th October 2018, 7pm – The Pavilion, Heath Road, Holmewood, S42 5RB

Apologies to be received by the Clerk as soon as practicable.