

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councilors

You are respectfully summoned to attend the meeting of Heath & Holmewood Parish Council to be held at **7pm, Wednesday 11th April 2018, at The Pavilion, Heath Road, Holmewood, Chesterfield, S42 5RB** (Any apologies please telephone on 01246 857261 or 01773 860505)

Yours sincerely,

Karen Howe
Clerk to the Council

Agenda

1. To receive apologies for absence

2. Variation of Order of Business

3. Declarations of Members Interest

Please note: -

- a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken
 - b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c) of Public Speaking.
- The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.

4. Public Speaking (10 Minutes)

Please note:-

Inspector Rob Bowns – Inspector – North East Local Policing Unit will be in attendance to address any concerns that the parish members wish to raise.

- (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If a County councillor, District Council Member or police officer is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.

5. To confirm the parish minutes of the meeting held on the 7th March 2018

6. Chairman's Announcements

7. Staffing Issues

8. Accounts

1. Payment schedule, bank reconciliation and budget monitoring report.
2. Payroll outsourcing report. (GDPR compliance)

9. Report of the Clerk

Update

1. All website, postal and email correspondence dealt with.
2. The police have been made aware of the motorbikes using the 5 pits trail and the areas around the football and cricket pitches. These are being driven at dangerous high speeds which is causing concerns to other users of the area. Any updates will be shared by the police as and when these are available.
3. Due to the adverse weather conditions, the new muga lighting works which were due to commence on the 19th March 2018 were unable to go ahead, therefore a new date of w/c 16th April has been agreed – contractor Abacus Lighting.
4. The 2018 fixtures have been received from Holmewood Cricket Club, NEDDC have been made aware to ensure the ground is prepared.
5. NEDDC have submitted the grounds maintenance schedule for consideration/approval. The original schedule included various elements that the clerk and warden felt could be undertaken in house and therefore a cost saving of £2656.00 per year has been generated.
6. The annual lamp post testing contract has been awarded to Civic Pride Ltd at a cost of £8.50 per lamp post, a cost saving of £6.50 per lamp post. The contract has been awarded for a 3-year period to ensure a set-price giving the council a stable price for this important service over the contract period.
7. A new contract of employment has been issued to the Parish warden, commencement date 1st April 2018.

8. Following the request for a litter bin to be placed at Church Lane, Heath (towards the underpass), the clerk is pleased to report that a litter bin will be sited by NEDDC and emptied/maintained by the parish warden.
9. Fly tipping to the entrance to the 5 pits trail off Devonshire Terrace is increasing and becoming a concern to local residents and the parish warden. Therefore, the clerk contacted the relevant officer at Derbyshire County Council and pleased to notify members that, following a successful site meeting the parish will be working in partnership with DCC rangers to clear the area on 12th April. This is excellent for the local area and other fly tipping hot spots will be highlighted and cleared over the coming months.
10. An order has been placed for a new fire exit door to be erected to the rear of the pavilion. This will replace the door that was damaged in the attempted break in.

Report of various working parties.

1. Parish Summer Event – J Neill, P Oxborough
2. Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018 – J Neill, P Oxborough

Correspondence

1. Derbyshire Building Control Partnership – street naming and numbering – new property to be listed – Willow Corner, Mansfield Road, Heath.
2. In accordance with legislation, NEDDC is undertaking a review of its polling districts and polling places – documentation already circulated to members for comment.

Items for determination

1. To consider the seasonal hanging basket and 3-tier planting requirements and quotations
2. DBS Eligibility criteria – Derbyshire County Council to supply a secure online service – a minimum of 10 checks to be undertaken per year. Councillor's to agree to the checks to be undertaken, this will allow an umbrella agreement to be sent up and the on-line service to be made available to the parish.

10. Derbyshire Association of Local Councils

Circular 05-2018 – including, GDPR, Dalc Spring Seminar 17th April 2018, Internal & External Audit 2017-18, Dalc survey and MP's lobby day.

11. Planning Matters

Applications

18/00287/OL – Application for outline planning permission with all matters reserved except access for residential development of up to 10 dwellings – Smithy Farm, Mansfield Road, Heath – Chatsworth Settlement Trustees.

Decisions

NED17/01292/FL – Demolition of single-storey outbuilding at Beech Cottage, Main Street, Heath – **Approved** 16th March 2018

NED18/00185/FLHPD – Application under the Neighbour Notification Scheme for a single-storey rear extension to form Conservatory and Porch at 104, Chesterfield Road, Holmewood – **Permitted** development.

Date of next meeting – The Annual meeting of the Parish Council, followed by the May Parish Meeting - Wednesday 9th May 2018, 7pm – Heath Village Hall, Main Road, Heath Village.

Apologies to be received by the Clerk as soon as practicable.