

To: The Chairman and Members of Heath & Holmewood Parish Council.

Dear Councillors

You are respectfully summoned to attend the meeting of Heath & Holmewood Parish Council to be held at **7pm, Wednesday, 10<sup>th</sup> April 2019, at The Pavilion, Heath Road, Holmewood, S42 5RB** (Any apologies please telephone on 01246 857261)

Yours sincerely,

Karen Howe  
Clerk to the Council

## Agenda

### 1. To receive apologies for absence

### 2. Variation of Order of Business

### 3. Declarations of Members Interest

#### Please note:-

a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken

b) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet, Members will be asked to confirm that the record is correct.

### 4. Public Speaking (10 Minutes)

#### Please note:-

(a) A period of note more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.

1. Cllr V Maris – Heath Estate Neighbourhood Watch

(b) If a County councillor or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do at this stage.

### 5. To confirm the parish meeting held on the 14<sup>th</sup> March 2019

### 6. Chairman's Announcements

### 7. Staffing Issues

Parish Community Administrator – contract of employment

Placement Opportunity – Community payback

Pay Increases 2019

Employer discretionary policy – parish pension

### 8. Finance

1. Payments

2. 18-19 Year-end outturn including bank reconciliation

3. Annual Governance Statement

4. Annual Accounting Statement

5. Confirmation of dates for Exercise of Electors Rights

6. Skatepark budget provision/allocation

### 9. Report of the Clerk

Various working parties – update

1. Great British Spring Clean 2019 – J Neill – Parish Community Administrator

### 10. Items for determination

1. Bus Shelter damage – Churchland Avenue

2. Community Hero's awards – nominations and catering provision

3. Memorial Garden – request to purchase/erect a flag pole

4. The Tuesday Club – S137 request – summer outing

### 11. Items for Information

### 12. Planning Matters